



Liburdi GAPCO

1230 South Service Road, Stoney Creek, Ontario L8E 5C4 Canada

Project Manager

Location: Dundas, ON

Web Site Address: www.liburdi.com

Number of Positions: 1

Posting Date: December 2017

Contact Email: resume@liburdi.com

Reference Number: JD12192017

Please quote the above Reference Number in relation to your application

Liburdi GAPCO (The Great Atlantic and Pacific Pipe Welding & Construction Company, Inc.) is a provider of welding solutions to the construction and power energy industries. Through the use of state of the art technology, advanced weld engineering, skilled trades and project management, Liburdi offers customers a cost effective, high quality service and product.

The Project Manager is responsible for managing scope, cost and schedule. The Project Manager is responsible for the safety of all staff executing the project and it's expected that a site walk down is performed to identify H&S, scope, equipment and resources requirements.

The Project Manager must be willing to travel throughout North American and Europe. Approximately 80% of the Project Manager's work time will be spent travelling. The position is for the day shift however, shift times may change dependent on project requirements. Project site conditions are comparable to construction environments found in Oil & Gas industries, shipyards, industrial sites and nuclear facilities.

Typical Duties Include (but are not limited to):

- Collaborate with the sales department and execution team to define the scope, budget and schedule of project.
- Primary customer contact for all project activities.
- Communicate the scope, work plan and deliverables to the project team and schedule requirements.
- Responsible for safety at site. Define project safety requirements by use of a site walk down report, JSA, safety plan, and etc.
- Responsible to ensure all project staff are trained on H&S, equipment use, code compliance testing, and etc. Some projects may require coordinating site specific training.
- Coordinate with the Welding Engineer to develop process documents, ITP, technique sheets, work instructions, work plan and etc.
- Cooperate with the Quality Assurance Manager (QAM) to define quality and documentation control requirements. Communicate all quality requirements to project stakeholders.
- Collaborate with the Site Superintendent/General Foreman (GF) to match contract scope to site conditions and identify gaps. Define staffing, tools and equipment requirements.
- Along with the Equipment Coordinator (EC) identify and onboard appropriate Electrical Technician staff.
- Along with the QAM identify and onboard appropriate QCI crew.
- Collaborate with EC/SS/GF to provide a list of orbital equipment and spare parts required for the project. Support the EC in the procuring rental and delivery of required equipment.
- Responsible for approving timesheet (LEM), time cards, and etc. for the project.
- Chair daily/weekly project status meetings with project stakeholders.



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- Responsible for purchases and/or approving purchases for the project.
- Responsible for maintaining the budget and schedule.
- Provide accounting all required documentation to process customer invoices. Work with accounting to provide the customer with cash flow, forecasting and invoicing.
- Develop, manage and maintain the project schedule.
- Update the customers regularly on quality, schedule and budget status.
- Manage and communicate project scope changes.

Key Skill Requirements:

- Ability to motivate a team
- Strong verbal and written communication skills
- High attention to detail
- Ability to handle multiple tasks
- Ability to manage difficult situations and work well under pressure

Key Education/Experience Requirements:

- CWB certification is an asset
- 3-5 years of related experience is preferred
- Bachelor's degree in engineering or relevant field
- Nuclear, Oil & Gas, and Energy/Utility spooling or modular assembly experience
- Mechanical, welding or metal fabrication work experience
- Trades or staff management experience

Application Information: This role is a permanent full time position. Candidates should be able to obtain a Passport, travel VISA's and pass various background / site access checks as required by our clients. Candidates should have a valid driver's license. Interested individuals are encouraged to forward their resume to: resume@liburdi.com

Liburdi is an equal opportunity employer. We welcome and encourage applications from people with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the selection process.