



Inventory/Expediting Associate

Location: Dundas, Ontario, Canada

Web Site Address: www.liburdi.com

Number of Positions: 1

Posting Date: June 2018

Contact Email: resume@liburdi.com

Reference Number: TE06182018

Please quote the above Reference Number in the subject line of your email

Liburdi Turbine Services provides mechanical and metallurgical engineering services specifically tailored for the gas turbine industry. This allows us to perform an independent analysis of problems and, where required, to modify or redesign components. Our expertise lies in the fields of aerodynamics, thermodynamics, heat transfer, stress analysis, metallurgy and mechanical design as they apply to aircraft and land based gas turbines. The company offers firm opportunities for career growth in an attractive but yet challenging technical environment. We are currently seeking candidates who are qualified for the role of **Inventory/Expediting Associate** on our **3rd shift** (Sunday to Friday, 11:00pm – 7:00am).

Typical Duties Include (but are not limited to):

- Audit inventory levels and adjust stock levels to accommodate demand.
- Using Microsoft Dynamics Great Plains ERP/MRP software for inventory transactions.
- Assist with removing obsolete parts from inventory.
- Ability to track parts.
- Monitor flow sheet and update spreadsheets.
- Expedite part movement.

Key Skill Requirements:

- Problem solving skills
- Excellent communication skills
- Excellent interpersonal skills
- Ability to work in a fast paced dynamic environment

Key Education Requirements:

- Minimum 1 – 2 years' inventory experience required
- Proficient in Microsoft applications (Word, Outlook and Excel)
- Experience with Microsoft Dynamics Great Plains is an asset
- High School diploma or equivalent is required



Liburdi Turbine Services Inc.

400 Highway 6 North, Dundas, Ontario, L9H 7K4, Canada

Application Information:

This role is a full-time position with initial training on our day shift. Interested candidates are encouraged to forward their resume (**please include the reference number in the subject line**) to: resume@liburdi.com

Liburdi is an equal opportunity employer. We welcome and encourage applications from people with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the selection process.

Only qualified candidates selected for an interview will be contacted.